

**PARISH PASTORAL COUNCIL MINUTES
FEBRUARY 7, 2019**

Present: Fr. Chris Hess, Principal Billie Schneider, Recorder Jean Malcolm
Vice-Chair Jim Yench, Rose Marie Burriss, Angela Costagliola, Dave Hall,
Linda Williams, Jean Blackburn
Excused: Chair Barry Staubus, Lin Ramsey, Teresa Ingle
Not Present: Youth Representative Lucy Chen

OPENING PRAYER: The meeting opened with a prayer led by Fr. Chris.

APPROVAL OF MINUTES from 1-3-19 meeting:

Jean B. made a motion to approve the minutes,
Angela C. seconded the motion and the minutes were approved.

OLD BUSINESS:

Finance – Jim Y. reported on the January Meeting:

- Bob Blevins, from Wells Fargo, gave a talk on financial investments in general and particularly about the investments set up when Fr. Keeney was here. He noted that consistency and longevity are key. He recommends a 60% stock/40% bond investment ratio. He noted that fund managers, for the funds we are invested in, visit prospective companies before investing in them.
- It was reported that the school scholarship endowment funds are in good shape.
- Typically E-Giving participants are younger parishioners, as they are more comfortable with doing things online.

Directory Committee – Linda W. reported:

- Pictures are scheduled to be taken Wednesdays, Thursdays and Fridays on May 8, 9, 10, 15, 16, 17, 22, 23, 24 from 2pm-9 pm. Also, Saturdays, May 11, 18, 25 from 9 am to 1 pm. These dates are on the church calendar and will be placed in the bulletin, on our website, on posters in the church and announced before Masses.
- LifeTouch will contact Linda in the beginning of March to get things organized.
- Linda is organizing two teams. One (approximately 5 people) for organizing the Directory itself and another to help on the days the pictures are taken.
- Linda would also like to find someone who has a good knowledge of photography.
- Each church committee/group to be represented, as well as the school. The number of pages for all these photos will be determined by how many church families/individuals sign up for photographs.
- The theme will be “The Body of Christ.”
Fr. Chris will write the introduction using this theme.

NEW BUSINESS:

Redesign of fountain/parish office entrance and front steps:

- The thought is that the redesign will be done in phases.
- Most of it will be landscaping, though some construction will be involved.
- Instead of concrete, there are viable options that are much easier to repair later.
- It will require input from a Building/Renovation Committee, bids, approval from Richmond.

- Must keep in mind how the driveway impacts drop off/pick up of our school students.
- Can we temporarily install solar lights near the stairs?
A possibility is installing nighttime motion lights.
- The front door is heavy and closes slowly. This isn't necessarily a bad thing, as it is heavy and closing slowly prevents people from being hurt by it.

PPC Retreat

- The Council discussed the need to schedule a Retreat.
- "*Called to Serve*" the Diocesan guidelines for Parish Pastoral Councils (Pg. 18), recommends "*a retreat or day of recollection shortly after new members are selected*" which can "*lay the ground work for a close working relationship...*" It also states "*Retreats provide a needed time for community building and 'bonding' as a group*" and "*Many parishes use a special place away for retreat... to move away from the physical property of the parish... to be truly 'on retreat'*" (Pg. 18)
- Discussion was held about where to hold it, when to hold it and who to lead it.
Since several members were absent, no final decisions were made.

PASTOR'S NOTES:

- **Were covered in New Business.**

OPEN FORUM:

- Is it possible to list the sick of the parish on the back of the worship aid?
- There is water on the stall floor in the ladies bathroom.

PPC Proposal Format

- Jim Y handed out a PPC Proposal Format with three examples. He asked the group to think about the proposed format over the next month. If the format is approved, when a parishioner approaches a PPC member with a concern, the PPC member would ask the parishioner to fill out a proposal form. It would contain a short statement of concern, proposed solution, what will the parishioner do to enact the change and maintain it, advantages of the change and disadvantages of the change.
- Note: The current PPC Constitution and By-Laws (revised in April 2017) have a Proposal Form (Appendix C). Proposal Form has not been used in recent years.

SEE COPY OF FORM ATTACHED.

YOUTH GROUP:

- Lucy wasn't present, possibly because the Youth Group was leaving tomorrow (February 8th) to attend the Diocesan Youth Convention in Richmond.

CLOSING PRAYER: Fr. Chris closed the meeting with a prayer.

Post-Note: Barry Staubus will attend the Finance Council meeting on February 28.

Next PPC meeting:

The next meeting is Thursday, March 7, 2019 at 7 p.m. in the School Conference Room.

PARISH PASTORAL COUNCIL PROPOSAL FORMAT

A) Short Statement of Concern:

B) Proposed Solution:

C) What I will do to enact this change and maintain it:

D) Advantages of this change:

E) Disadvantages of this change:

Submitted by:

Name: _____

Phone: (home) _____ (cell) _____

Date: _____

E-Mail: _____ *

PPC member contacted: _____

*if you do NOT have email, please list your mailing address: _____
